

REGULAR

SATURDAY, JANUARY 6, 2018

CALL MEETING TO ORDER – PRESIDENT PRO TEM

Mr. Carr, President Pro Tem, called the meeting to order.

PLEDGE OF ALLEGIANCE

Mr. Weber led the Pledge of Allegiance.

ADMINISTRATION OF OATH OF OFFICE TO RE-ELECTED BOARD MEMBERS

Julio Valladares, Treasurer of Newark City Schools, administered the Oath of Office to re-elected Board Members Bev Niccum and Mike Blowers.

ROLL CALL

The following responded to roll call: Mr. Bline, Mr. Blowers, Ms. Niccum, Mr. Weber, Mr. Carr.

18-001 **ELECTION OF PRESIDENT OF BOARD OF** **001**
EDUCATION

Mr. Bline moved, and Mr. Blowers seconded the motion to nominate Timothy Carr for President of the Newark Board of Education. There being no other nominations for the office of President, Mr. Bline closed the nominations and the roll was called for the election of the Office of President.

Ayes: Mr. Bline, Mr. Blowers, Ms. Niccum, Mr. Weber, Mr. Carr
Nays: None
Absent: None
Motion Carried.

Mr. Carr was elected President of the Newark Board of Education.

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18-002 **ELECTION OF VICE-PRESIDENT OF BOARD** **002**
OF EDUCATION

Ms. Niccum moved, and Mr. Blowers seconded the motion to nominate Warren Weber for Vice-President of the Newark Board of Education. There being no other nominations for the Office of Vice-President, Mr. Carr closed the nominations and the roll was called for the election of Vice-President.

Ayes: Ms. Niccum, Mr. Blowers, Mr. Bline, Mr. Weber, Mr. Carr
Nays: None
Absent: None
Motion Carried.

Mr. Weber was elected Vice-President of the Newark Board of Education

ADMINISTRATION OF OATH OF OFFICE TO
PRESIDENT

Julio Valladares, Treasurer of the Newark City Schools administered the Oath of Office to the newly elected President, Timothy Carr.

ADMINISTRATION OF OATH OF OFFICE TO
VICE-PRESIDENT

Julio Valladares, Treasurer of the Newark City Schools administered the Oath of Office to the newly elected Vice-President, Warren Weber.

18-003 **APPROVAL OF OFFICIAL ORGANIZATIONAL** **003**
BUSINESS

Mr. Bline moved, and Mr. Blowers seconded the motion to approve the following:

Resolution to Establish Service Fund

WHEREAS, the Ohio Revised Code, Section 3315.15, provides for setting aside from the general fund a sum not to exceed \$2.00 per child or five thousand dollars, whichever is greater, as the “service fund”, and

WHEREAS, this money shall be used only in paying members of the Board of Education expenses actually incurred in the performance of their duties, and

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WHEREAS, the District Enrollment Headcount as of December 19, 2017 was 6,257

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Newark City School District hereby establishes a service fund to be set aside as an account within the general fund and there is hereby appropriated for the stated purpose of said service fund the sum of \$20,000 which shall be incorporated into the appropriations of the District for calendar year 2018.

Resolution to Authorize the Treasurer to Conduct Normal Financial Matters

WHEREAS, pursuant to provisions of O.R.C. 3313.31, the Treasurer is to perform all duties relating to monies, the Newark Board of Education hereby authorizes the Treasurer to perform the following duties:

- a. Borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer.
- b. Invest the interim and inactive funds of the District in United States Government obligations and/or Certifications of Deposit of recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District.
- c. Provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.
- d. Provide payments to contractors in the amount approved by the District and through the Superintendent of Schools or his/her designee.
- e. Expend funds, within the limits of the budget, from Employee Benefits Accounts for meetings and other expenses as determined necessary to support school and staff functions (OAG Opinion 82-006).
- f. Perform such duties as are required and/or authorized by law.

Resolution to Authorize the Superintendent of Schools to Employ Personnel Temporarily

WHEREAS, it, on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and

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WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Newark City School District that the Superintendent of Schools be authorized to employ personnel temporarily as needed in emergency situations.

Ayes: Mr. Bline, Mr. Blowers, Ms. Niccum, Mr. Weber, Mr. Carr
Nays: None
Absent: None
Motion Carried.

**18-004 APPROVAL OF OFFICIAL ORGANIZATIONAL 004
BUSINESS**

Mr. Bline moved, and Mr. Weber seconded the motion to approve the following:

Appointment of Delegate and Alternate to Ohio School Board Business Meeting

BE IT RESOLVED THAT Mike Blowers be appointed as delegate and Warren Weber be appointed as alternate to the Ohio School Boards Annual meeting in November, 2018.

Appointment of Board Member as Legislative Liaison

BE IT RESOLVED THAT Warren Weber be appointed to serve as Legislative Liaison, effective January 1, 2018.

Appointment of Board Member as Student Achievement Leadership Team Liaison to OSBA

BE IT RESOLVED THAT Warren Weber be appointed to serve as Student Achievement Leadership Team Liaison to OSBA effective January 1, 2018.

Appointment of Board Member as Newark High School Grads Program Representative

BE IT RESOLVED THAT Tim Carr be appointed as representative to Newark High School Grads Program, effective January 1, 2018.

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Appointment of Board Member as Representative to Newark Schools Drug Advisory Committee

BE IT RESOLVED THAT Tom Bline be appointed as representative to Newark Schools Drug Advisory Committee, effective January 1, 2018.

Appointment of Board Member as Liaison to Newark City Government

BE IT RESOLVED THAT Warren Weber be appointed as Liaison to Newark City Government, effective January 1, 2018.

Appointment of Board Member as Transportation Committee Liaison

BE IT RESOLVED THAT Bev Niccum be appointed as Liaison to Transportation Committee effective January 1, 2018.

Appointment of Board Member as Liaison to County Business Advisory Council

BE IT RESOLVED THAT Warren Weber be appointed as Liaison to Business Advisory Council effective January 1, 2018.

Appointment of Board Members to the C-TEC Board of Education

BE IT RESOLVED THAT Tim Carr and Bev Niccum be appointed as Board Members to the C-TEC Board of Education effective January 1, 2018.

Appointment of Board Member and Treasurer to Review Tax Exemptions and as a Representative to the Newark City Tax Incentive Review Council

BE IT RESOLVED THAT Warren Weber and Julio Valladares, Treasurer, be appointed as representatives to Review Tax Exemptions and as a representative to the Newark City Tax Incentive Review Council effective January 1, 2018.

Appointment of Board Member and Jeffrey Anderson, Treasurer as a Representative to the Licking County Tax Incentive Review Council

BE IT RESOLVED THAT Warren Weber and Julio Valladares, Treasurer, be appointed as representative to the County Tax Incentive Review Council effective January 1, 2018.

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Appointment of Board Members to Strategic Planning Committee

BE IT RESOLVED THAT Warren Weber and Bev Niccum be appointed as representatives to the Strategic Planning Leadership Team effective January 1, 2018.

Appointment of Board Members to Executive Committee

BE IT RESOLVED THAT Tim Carr and Warren Weber be appointed as representatives to Executive Committee effective January 1, 2018.

Appointment of Board Members to Personnel Committee

BE IT RESOLVED THAT Mike Blowers and Timothy Carr be appointed as representatives to Personnel Committee effective January 1, 2018.

Appointment of Board Members to Student Achievement Leadership Team

BE IT RESOLVED THAT Bev Niccum and Tom Bline be appointed as representatives to the Student Achievement Leadership Team effective January 1, 2018.

Appointment of Board Members to Finance Committee

BE IT RESOLVED THAT Tom Bline and Warren Weber be appointed as representatives to the Finance Committee effective January 1, 2018.

Appointment of Board Members to Construction Leadership Team

BE IT RESOLVED THAT Bev Niccum and Warren Weber be appointed as representative to the Construction Leadership Team effective January 1, 2018.

Appointment of Board Members to the Communication Committee

BE IT RESOLVED THAT Tom Bline and Timothy Carr be appointed as representative to the Communication Committee effective January 1, 2018.

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**ESTABLISHMENT OF DATES, TIME, AND
PLACE OF REGULAR BOARD MEETINGS**

The Board of Education of the Newark City School District announces that the Regular Meetings of the Board of Education will be on the 2nd Monday of each month and that the meetings will be held at 6:30 p.m. The meetings will be located at the Roosevelt Administration Building. Adjustments will be made as needed.

Exceptions: The November meeting will be held on November 19, 2018 due to the OSBA Conference.

Ayes: Mr. Bline, Mr. Weber, Mr. Blowers, Ms. Niccum, Mr. Carr
Nays: None
Absent: None
Motion Carried.

Public Meeting on the Issue of the Employment of Pamela Evans by the Newark City School District Board of Education.

Members of the public are invited to provide input to the Board on the issue of Pamela Evans reemployment in the District following her retirement. Speakers are limited to five (5) minutes each, and all public comments will be closed after thirty (30) minutes. A sign-up sheet will be used, if necessary, to determine the order in which persons will address the Board.

18-005 TREASURERS RECOMMENDATIONS 005

Ms. Niccum moved, and Mr. Bline seconded the motion to approve the following:

Approval of Board Minutes

The Board of Education approved the board meeting minutes listed below:
(Reference File: Treasurer's Office)

December 11, 2017 – Regular Minutes

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Approval of December 2017 Financial Statements and Payment to Vendors

The Board of Education approved the December Financial Statements, including investments, interest earned in the amount of \$27,235.45 and Payment to Vendors as presented to the Board.

Approval of FY 2018 Permanent Supplemental Appropriation Resolution

The Board of Education approves the FY 2018 Permanent Supplemental Appropriation Resolution as shown below:

<u>Fund</u>	<u>Description</u>	<u>Appropriation</u>
001	Erate Funds	\$118,000.00
003	Permanent Improvement Ins. Proceeds	\$1,000,000.00
004	Building Fund	\$13,923.32

Approval to Pay Invoices

The Board of Education approves the following invoices:
(Reference File: Treasurer's Office)

JBA Architects	\$25,957.33
DataServ	\$70,751.00

Approval to Apply Interest To Funds

The Board of Education authorizes the Treasurer to apply interest to the following funds:

General	001
Building Fund	004
Food Service	006
Metz Scholarship	007
Fletcher Scholarship	008
Auxiliary Schools	401

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Approval to Authorize the Superintendent to Approve Contracts

The Board of Education authorizes the Superintendent to approve contracts for principals (not to exceed \$5,000) and Central Office Administrators (not to exceed \$10,000) on behalf of the school district. Such contracts will require the certificate of the Treasurer that the amount of the obligations has been lawfully appropriated for such purpose and is in the Treasury or in the collection to the credit of the appropriate fund.

Approval to Authorize the Assistant Treasurer to Act as Interim Treasurer

The Board authorizes the Assistant Treasurer, if duly licensed, to act as Interim Treasurer in the absence of the Treasurer.

Dates, Times and Place for Finance Committee Meetings

The Finance Committee meetings for 2018 are set for 5:45 p.m. the same dates as the regular Board meetings.

Approval to Participate in the OSBA Legal Assistance Fund
(Reference File: Treasurer's Office)

The Board of Education approves participating in the OSBA Legal Assistance Fund and authorizes the Treasurer to pay the invoice in the amount of \$250.

Approval of Annual Membership Dues – Ohio School Boards Association
(Reference File: Treasurer's Office)

The Board of Education approves the annual OSBA membership dues of \$7,064.

Ayes: Ms. Niccum, Mr. Bline, Mr. Blowers, Mr. Weber, Mr. Carr
Nays: None
Absent: None
Motion Carried.

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18-006

SUPERINTENDENT'S RECOMMENDATIONS

006

Mr. Bline moved, and Mr. Blowers seconded the motion to approve the following:
(Reference File: Treasurer's Office)

PERSONNEL

Retirements and Resignations

The retirements and resignations listed below are accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<u>Certificated Staff:</u>		
Ute, Douglas	Superintendent (Retirement)	08/31/18

Leaves of Absence

<u>Classified Staff:</u>		
Nethers, Nancy	Custodian II	12/13/17 – 02/10/18
Schultz, Renee'	Bus Aide	11/27/17 – 08/01/18

Appointments and Assignments

The appointments and assignments listed below are approved, pending the successful completion of pre-employment drug testing as per Board Policy and the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate from the Ohio Department of Education.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Certificated:</u>			
<u>Douglas Ute</u>	Superintendent (5 year contract)	09/04/18	\$112,466.83
<u>Classified Staff:</u>			
Berg, Virginia	General Kitchen	01/08/18	\$11.46/hr.
Dzierwa, Tim	Bus Driver	12/11/17	\$15.31/hr.
Martin, Shawna	Classroom Aide HQ	12/11/17	\$12.27/hr.
Maxwell, Sierra	Bus Aide	12/11/17	\$12.04/hr.

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Supplemental Contracts:

The supplemental contracts listed below are approved for the 2017-2018 school year.

<u>Name</u>	<u>Assignment</u>	<u>Salary Amount</u>
<u>Group II</u>		
Auer, Lee	Associate HS Drama .33	\$1,649.00
Stanton, Stephanie	Associate HS Drama .33	\$1,649.00
Wigglesworth, Michael	Associate HS Drama .33	\$1,649.00

Substitutes

The substitutes listed below are approved for the 2017-2018 school year.

<u>Certificated</u>	<u>Daily Rate \$100.00</u>
Brehmer, Katelyn	
Harlow, Megan	
Moore, Beth	
Sapp, Shawn	
Temple, Asia	

Classified:

Custodial Stocker
Carpenter, Kendall

Ayes: Mr. Bline, Mr. Blowers, Ms. Niccum, Mr. Weber, Mr. Carr
Nays: None
Absent: None
Motion Carried.

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18-007 SUPERINTENDENT'S RECOMMENDATIONS 007

Mr. Blowers moved and Mr. Bline seconded the motion to approve the following:

GIFTS

Acceptance of Gifts

The Board of Education accepts the following gifts with gratitude:

<u>Gift</u>	<u>From</u>	<u>Value</u>
Monetary Lunches for students	Jon, Marcia and Taylor Downs	\$100.00
Monetary Lunches for students	Newark Rotary Club	\$230.00

BUSINESS

Approval of Agreement with Paul Orshoski

The Board of Education approves an agreement with Paul Orshoski, author of children's books, with Ben Franklin Elementary School. (Reference File: Treasurer's Office)

Approval of Service Agreement with Cintas

The Board of Education approves a Service Agreement for AEDs with Cintas.
(Reference File: Treasurer's Office)

Approval of Agreement with the Licking County ESC

The Board of Educaiton approves an agreement with the Licking Count ESC to serve as the business advisory council for the school district.
(Reference File: Treasurer's Office)

Ayes: Mr. Blowers, Mr. Bline, Ms. Niccum, Mr. Weber, Mr. Carr
Nays: None
Absent: None
Motion Carried.

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18-008

EXECUTIVE SESSION

008

Mr. Bline moved, and Mr. Weber seconded the motion to adjourn to Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee and other business as deemed necessary.

Ayes: Mr. Bline, Mr. Weber, Mr. Blowers, Ms. Niccum, Mr. Carr
Nays: None
Absent: None
Motion Carried.

Members returned from Executive Session and Mr. Carr called the meeting back to public session at 12:05 p.m.

ADJOURNMENT

Mr. Bline moved, and Mr. Blowers seconded the motion to adjourn. Mr. Carr closed the meeting at 12:06 p.m.

Ayes: Mr. Bline, Mr. Blowers, Ms. Niccum, Mr. Weber, Mr. Carr
Nays: None
Absent: None
Motion Carried.

Tim Carr, President

Julio Valladares, Treasurer

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