



Welcome to the Newark City Schools!

Kindergarten Registration and Screening Information for 2023-24 School Year

Enrolling in kindergarten is an exciting, yet anxious, time in each parent's and child's life. The Newark City Schools is dedicated to making the registration and screening process as stress-free as possible. We hope the answers to these frequently asked questions will make the registration process an enjoyable one.

When is Kindergarten registration?

Kindergarten registration is scheduled for **April 3-6 and April 10-14** at the Roosevelt Administrative Offices, 621 Mount Vernon Road. Friday April 7 is a holiday and Newark City Schools will be closed.

Newark City Schools uses online student registration.

Please visit www.newarkcityschools.org. The New Student Registration tab will be on the left side of the screen, click and it will take you to the registration page. Complete all pages of the forms. During the process, you have the option to upload all necessary documents, submit your registration and log out. If you uploaded your documents, call the office at 740-670-7008 to confirm they were received. If uploading your documents is not possible, choose to make an appointment, submit your registration and log out. At your appointment, please bring the necessary documents with you to 621 Mount Vernon Road to complete the registration. **Your child does not need to be present.** Registering your child now assists the district in planning and placing your child in the appropriate kindergarten setting.

What documentation do I need to register my child?

Parents/Guardians must have the following documents to complete registration.

- Birth certificate
- Immunization record
- Proof of residency (such as a current paid utility bill, rental agreement/lease, mortgage, etc)
- Proof of custody (in divorce or foster situations)
- Photo ID

What is the cut-off date for entrance to Kindergarten?

Children must be five (5) years old on or before **September 30** to enroll in kindergarten. For information concerning early entrance to Kindergarten, contact Cathy Allen, Gifted Coordinator at 740-670-7053.

What is Kindergarten screening?

Kindergarten screening is scheduled by each elementary building and occurs before they start school in August. You will be contacted by the school to schedule an appointment. During screening, your child will participate in tasks designed to assess the development of science, mathematics, language and literacy, physical well-being and motor skills. This screening takes approximately 60 minutes.

For additional information, please contact the principal in your attendance area.

Carson Elementary	670-7300	Cherry Valley Elementary	670-7330
John Clem Elementary	670-7130	Ben Franklin Elementary	670-7340
Hillview Elementary	670-7310	Legend Elementary	670-7100
McGuffey Elementary	670-7140		