



## Welcome to the Newark City Schools!

### Kindergarten Registration and Screening Information for 2024-2025 School Year

The Newark City Schools is dedicated to making the registration and screening process as stress-free as possible. Registering your child now assists the district in planning and placing your child in the appropriate kindergarten setting.

#### When is Kindergarten registration?

In Person assistance with Kindergarten registration is held **April 9-12 and April 15-19** at the Roosevelt Administrative Offices, 621 Mount Vernon Road. Monday April 8 is a non-school day and Newark City Schools will be closed. If you do not have access to a computer or the internet, please call 740-670-7008 to schedule a time to come in for assistance. **Your child does not need to be present**

Newark City Schools uses online student registration. **Online Registration begins February 6, 2024** Please visit [www.newarkcityschools.org](http://www.newarkcityschools.org). The New Student Registration tab will be on the left side of the screen, click and it will take you to the registration page. Complete all pages of the forms. During the process, you have the option to upload photos of all necessary documents, submit your registration and log out. If you uploaded your documents, call the office at 740-670-7008 to confirm they were received. If uploading your documents is not possible, choose to make an appointment, submit your registration and log out. At your appointment, please bring the necessary documents with you to 621 Mount Vernon Road to complete the registration.

#### What documentation do I need to register my child?

Parents/Guardians must have the following documents to complete registration.

- Original Birth certificate
- Current Immunization record
- Proof of residency (such as a current paid utility bill, rental agreement/lease, mortgage, etc)
- Proof of custody (in divorce or foster situations)
- Photo ID

#### What is the cut-off date for entrance to Kindergarten?

Children must be five (5) years old on or before **September 30** to enroll in kindergarten. To learn more about early entrance to kindergarten or to download the referral and permission evaluation form/packet, click: [KG Early Entrance Packet 2024/2025](#)

#### What is Kindergarten screening?

Kindergarten screening is scheduled by each elementary building and occurs before they start school in August. You will be contacted by the school to schedule an appointment. During screening, your child will participate in tasks designed to assess the development of science, mathematics, language and literacy, physical well-being and motor skills. This screening takes approximately 60 minutes.

For additional information, please contact the principal in your attendance area.

Ben Franklin Elementary	670-7340
Cherry Valley Elementary	670-7330
John Clem Elementary	670-7130
McGuffey Elementary	670-7140

Carson Elementary	670-7300
Hillview Elementary	670-7310
Legend Elementary	670-7100